

Hayward Site-Specific Factsheet

Self-Help Center Location:

Hayward Hall of Justice, Dept. 501 (first floor)
24405 Amador St.
Hayward, CA 94544

Transportation Options:

1. Public Transportation: Students can take BART to the Hayward Station and transfer to the free county shuttle, which picks you up at the CSU East Bay shuttle stop and drops you off next to the courthouse's employee entrance (Members can be reimbursed for their BART fare).
2. Personal Vehicles: Students who drive can park in the parking structure across the street from the courthouse (Members can be reimbursed either for their mileage* or parking. Parking costs \$4 a day).

* Mileage is calculated from the students' university to their service site unless the actual distance traveled is shorter.

Shift Schedule:

1. Monday-Thursday:
 - a. AM Shift 8:15am-12:15pm
 - b. PM Shift 1:00pm-5:00pm
2. Friday:
 - a. AM Shift 8:15am-12:15pm

Legal Areas of Focus:

1. Family Law: Divorce, Child Custody and Visitation, Child and Spousal Support,
2. Civil Law: Small Claims, Name and Gender Changes, Evictions, Guardianship (of the person)
3. Restraining Orders: Domestic Violence, Civil Harassment and Elder Abuse

Service Model:

1. Mornings: Drop-in clinic. Litigants are served face to face on a first-come, first-served basis. Volumes range from 90 to 100 people served in a given morning.
2. Afternoons: Phone Hours, Workshops and Private Appointments

On-Site Staffing and Supervision:

One Managing Attorney, six Staff Attorneys and six Associate Administrative Analysts (Paralegals) work closely with members and serve as their supervisors. When available, a court attendant helps keep order in the center.

JusticeCorps Placements:

Four full-time JusticeCorps fellows and approximately 20 Student-JusticeCorps members.

What do daily activities look like for members?

In the mornings, members are paired with staff and work in a supporting role during litigant interactions. If a litigant needs to work on court forms that day, the member will work independently with that litigant. As the year progresses, members become more autonomous. In the afternoons, members answer calls and provide legal information over the phone as well as assist during workshops and afternoon appointments.

Contact with JusticeCorps Program Staff:

Program staff offices are located at the Hayward Hall of Justice, on the same floor as the JusticeCorps member room. Program staff are also available via phone or email.